

2010 CATALOG
SHAWNEE TRAILS COUNCIL
COMMISSIONER COLLEGE



Unit Service Training
for

Unit Commissioners
Asst. District Commissioners
District Commissioners
Roundtable Commissioners
Roundtable Staff
Asst. Council Commissioners
Council Commissioners
District Committee members
Scouting Professionals

Camp Roy C. Manchester
April 24 - 25, 2010

Join Us!

Welcome to the 2010 session of the Shawnee Trails Council Commissioner College!

Commissioner College is unit service training designed for all commissioners, roundtable staff, and professional Scouters. Its purpose is to provide high-quality continuing education for unit service volunteers and professionals so that the units they serve have a successful, quality program.

Here are some of the highlights for this year's college:

- Each degree program has been changed to follow the BSA's revised requirements that culminate in the Doctorate of Commissioner Science Award.
- Participants can follow a single-track option – unit commissioner, administrative commissioner, or roundtable – through the entire 4-year curriculum.
- Registration for participants and faculty/staff can be done on-line through <http://www.shawneetrails.org/> . Just click on the Commissioner College logo.
- A special Shawnee Trails Council Commissioner College CSP will be given as an incentive to those who recruit new commissioners or roundtable staff and bring them to Commissioner College. A downloadable incentive CSP form is available here: <http://shawneetrails-commish.org/college/comcollege.htm> .
- A Doctoral Coach program that pair each doctoral candidate with a coach during the one to two year period in which the doctoral thesis / project is completed. A Doctoral Coach certification will be held for those doctorate degree recipients who are interested in being coaches.
- Five new courses have been added for 2010 for a total of 54 courses – the most ever offered!
- The Post-Doctorate Studies program has been expanded with two new courses.
- A new program for 2010 is a certificate of study for district committee members.
- To celebrate 100 Years of Scouting we will have a special presentation on the history of commissioner service.

This catalog contains all the degree requirements, course descriptions, schedules, fees and a registration application for Commissioner College.

Please read through the enclosed material and complete your application and submit it along with your registration fee no later than April 9, 2010.

We look forward to seeing you at Camp Roy C. Manchester on April 24th and 25th!

Yours in Scouting,



Ron Hubbard Jr., D.C.S.
College Chancellor
Asst. Council Commissioner
Shawnee Trails Council, BSA

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COLLEGE ORGANIZATION

Commissioner College is a standard four-year curriculum in unit service training for commissioners, roundtable staff, and professional Scouters.

There are three degree program levels:

- Bachelor: First-year participants.
- Masters: Second-year participants.
- Doctorate: Third and fourth-year participants. The third-year is the candidate for doctorate degree program.

There are three separate track options available to participants:

- Unit Commissioner
- Administrative Commissioner: Includes asst. district commissioners, district commissioners, asst. council commissioners, and council commissioners. Also recommended for professional Scouters.
- Roundtable: Includes roundtable commissioners and roundtable staff.

Switching track options during the four-year curriculum is permitted for unit commissioners and administrative commissioners, however those switching to the roundtable track option must begin at the bachelor degree level.

The Commissioner College program has recently been standardized by the BSA and the requirements for each degree have been revised. The BSA has also instituted a Doctorate of Commissioner Science Award. To assist participants in tracking their progress in attaining this award, we have developed a progress record form. These will be given to first-year participants and are available to all other participants that need one.

For the purpose of this College, the doctorate degree and the new doctorate of commissioner science award are the same. The award has additional requirements that must be met in addition to the course work and it also requires tenure of five years as a registered commissioner, roundtable staff, or professional Scouter (see requirements on page 8). These additional requirements and the tenure must be met before the doctorate degree is awarded.

ADMINISTRATIVE INFORMATION

FEE SCHEDULE

The registration fee covers the cost of food, class materials, graduation materials and supplies for the courses.

Tuition for the College is as follows (if paid by April 9th):

Degree Program participants	\$35.00
Faculty and Staff (not enrolled in a degree program)	\$30.00

Add \$5.00 for registration fee paid after Apr. 9th and walk-on registration at the College. Walk-on registration is strongly discouraged. We ask that you pre-register so that we will have adequate food and materials for everyone at the College.

We ask that Faculty and Staff members or participants arriving on Friday pay an additional \$10.00 for Friday evening dinner & Saturday breakfast.

Housing assignments will be available from the Physical Arrangements Director upon your arrival on Friday evening or Saturday morning. Housing is available on a first come, first served basis. Those wishing to pitch their own tent during their stay are welcome to do so. Childcare is not provided.

During registration you will receive course materials and a nametag (if you don't already have one). If you are a returning participant, be sure and bring your *Commissioner Fieldbook*, *Commissioner Helps*, and other resource material from your previous work in the college.

We will have a trading post open during the college that will have various commissioner resources as well as other Scouting literature available for you to purchase.

Each district is asked to come and show their district pride and Scouting spirit. We would like each district to prepare a song or skit (or both!) for the campfire program on Saturday evening.

If you will be completing your Doctor of Commissioner Science degree at this year's college, you will need to submit your doctoral thesis **no later than April 9th**.

Please submit it to: Tom Carr, DCS Program Dean: tcarr710@insightbb.com

Bachelor Degree Program

Degrees Offered

- Bachelor of Commissioner Science: unit commissioners and administrative commissioners
- Bachelor of Roundtable Science: roundtable commissioners and roundtable staff members

Degree Requirements

- Complete a minimum of 7 courses of instruction, all of which must be BCS courses.
- Attend the general session.

Pre-Requisites

* - not required for roundtable commissioners or roundtable staff

- Current registration as a commissioner or a roundtable staff member.
- Completion of commissioner orientation projects listed in the *Commissioner Fieldbook for Unit Service*.*
- Completion of Commissioner Fast Start (available on-line at www.myscouting.org).*
- Completion of Commissioner Basic Training.*
- Completion of Roundtable Staff Development Training for current roundtable program position (required only for roundtable commissioners and roundtable staff).

Approvals

- Approval of the district commissioner (or next higher level commissioner at the council level) for pre-requisite requirements.
- Approval of the council commissioner or assigned asst. council commissioner.
- Approval of the Scout executive or advisor to commissioner service.

Required Courses – see schedule on pgs. 13 &14 for course descriptions

Unit Commissioner Track

BCS 101 – Introduction to Commissioner Science
BCS 102 – Unit Charter Renewal
BCS 103 – The Commissioner and the District
BCS 104 – Unit Visitation
BCS 105 – Practical Solutions to Common Unit Needs
BCS 106 – A Commissioner’s Priorities
GS 1 – The History of Commissioner Service

Administrative Commissioner Track

BCS 101 – Introduction to Commissioner Science
BCS 102 – Unit Charter Renewal
BCS 103 – The Commissioner and the District
BCS 104 – Unit Visitation
BCS 114 – Good Volunteer – Professional Relationships
BCS 117 – Selecting Quality Leaders
GS 1 – The History of Commissioner Service

Roundtable Track

* - select one appropriate for RT program position

BCS 101 – Introduction to Commissioner Science
BCS 108 – Effective Roundtables I
BCS 109 – Effective Roundtables II
BCS 118 – Cub Scout Roundtables (2 hrs.)*
BCS 119 – Boy Scout Roundtables (2 hrs.)*
BCS 120 – Venturing Forums (2 hrs.)*
BCS 106 – A Commissioner’s Priorities
GS 1 – The History of Commissioner Service

Elective Courses – see schedule on pgs. 13 & 14 for course descriptions

All Tracks

BCS 107 – Youth Protection Training
BCS 110 – Commissioner Style
BCS 112 – What Would You Do?
BCS 113 – Service to New Units
BCS 115 – Commissioners and Diversity

Masters Degree Program

Degrees Offered

- Master of Commissioner Science: unit commissioners and administrative commissioners
- Master of Roundtable Science: roundtable commissioners and roundtable staff members

Degree Requirements

- Complete a minimum of 7 additional courses of instruction (total of 14), all of which must be MCS courses.
- Attend the general session.

Pre-Requisites

* - not required for roundtable staff members

- Current registration as a commissioner or a roundtable staff member.
- Earned the Arrowhead Honor (commissioners only, not required for roundtable staff members).
- Completion of the Bachelor of Commissioner Science degree (unit commissioner track or administrative track only).
- Completion of the Bachelor of Roundtable Science degree (roundtable track only).

Approvals

- Approval of the district commissioner (or next higher level commissioner at the council level) for pre-requisite requirements.
- Approval of the council commissioner or assigned asst. council commissioner.
- Approval of the Scout executive or advisor to commissioner service.

Required Courses – see schedule on pgs. 14 & 15 for course descriptions

Unit Commissioner Track

MCS 301 – No Lapse / No Drop Commitment
MCS 302 – Unit Finance
MCS 303 – Commissioner Lifesaving I
MCS 304 – Commissioner Lifesaving II
MCS 306 – Counseling Skills
MCS 308 – Venturing and the Commissioner
GS 1 – The History of Commissioner Service

Administrative Commissioner Track

MCS 402 – Recruiting New Commissioners
MCS 403 – Orienting and Training Commissioners
MCS 404 – Advanced Roundtable Leadership (2 hrs.)
MCS 406 – Effective Unit Service in Remote Rural Areas
MCS 407 – How to Remove a Volunteer
GS 1 – The History of Commissioner Service

Roundtable Track

MCS 403 – Orienting and Training Commissioners
MCS 404 – Advanced Roundtable Leadership (2 hrs.)
MCS 406 – Effective Unit Service in Remote Rural Areas
MCS 407 – How to Remove a Volunteer
MCS 410 - Unit First Aid for Roundtable Commissioners
GS 1 – The History of Commissioner Service

Elective Courses – see schedule on pgs.14 & 15 for course descriptions

Unit Commissioner Track

MCS 307 – Webelos-to-Scout Transition
MCS 309 – Good Commissioners Need Both Head & Heart
MCS 310 – Commissioners and the OA
MCS 405 – Effective Unit Service in Low-Income
Urban Communities

Administrative Commissioner Track

MCS 401 – Just for ADCs
MCS 405 – Effective Unit Service in Low-Income
Urban Communities
MCS 408 – The Commissioner Leader's Top 10 List
MCS 409 – District Commissioner Basics

Roundtable Track

MCS 309 – Good Commissioners Need Both Head & Heart
MCS 310 – Commissioners and the OA
MCS 401 – Just for ADCs
MCS 407 – Effective Unit Service in Low-Income Urban Communities
MCS 408 – The Commissioner Leader's Top 10 List

Candidate for Doctorate Degree Program

Program Requirements

- Complete a minimum of 5 additional courses of instruction (total of 19), all of which must be DCS / CDCS courses. Elective courses must not have been previously taken.
- Attend the general session.

Pre-Requisites

- Current registration as a commissioner or a roundtable staff member.
- Completion of the Master of Commissioner Science degree (unit commissioner track or administrative track only).
- Completion of the Master of Roundtable Science degree (roundtable track only).
- Prepare a three-minute review of observations on conditions in your district for discussion in the Helps for Emphasis course for your track (unit commissioner, administrative commissioner, or roundtable).

Approvals

- Approval of the district commissioner (or next higher level commissioner at the council level) for pre-requisite requirements.
- Approval of the council commissioner or assigned asst. council commissioner.
- Approval of the Scout executive or advisor to commissioner service.

Required Courses – see schedule on pgs. 15 & 16 for course descriptions

All Tracks

DCS 601 - Selecting a Thesis / Research Project Topic

DCS 602 - Limiting the Scope of the Topic

DCS 603 - Developing the Thesis Outline and Writing the Report

CDCS 501 - Proper Uniforming and BSA Regulations

GS 1 – The History of Commissioner Service

Unit Commissioner Track

CDCS 502 - Helps for Emphasis: Unit Service

Administrative Commissioner Track

CDCS 504 - Helps for Emphasis: Commissioner Administration

Roundtable Track

CDCS 503 - Helps for Emphasis: Roundtable

Elective Courses - see schedule on pgs. 15 & 16 for course descriptions

All Tracks

DCS 604 - Thesis Workshop

CDCS 505 - CDCS Makeup (if needed)

Choose other electives from BCS and MCS courses not previously taken

Doctorate Degree Program

Degree Offered

- Doctor of Commissioner Science (all tracks)

Degree Requirements

- Complete a minimum of 5 additional courses of instruction (total of 24), all of which must be DCS courses. Elective courses must not have been previously taken.
- Attend the general session.
- Completion of a thesis or project on any topic of value to Scouting in the council. The topic or project and final paper must be approved by the council commissioner or assigned assistant council commissioner, the dean of the doctorate program and the staff advisor to commissioner service. A copy of the completed thesis or project must be mailed to the doctorate program dean prior to April 9, 2010 (see page 4 for address).
- Defend completed thesis or project in front of Doctoral Thesis Committee.
- Serve on the Commissioner College faculty (instructor or support staff) for at least one year or work with training support for commissioners for at least one year.

Pre-Requisites

- Current registration as a commissioner or a roundtable staff member.
- Completion of the Candidate for Doctorate of Commissioner Science program.
- Earned the Commissioner's Key (not required for roundtable staff members).
- Recruit three commissioners (any level) during entire tenure required to earn doctorate degree (roundtable commissioners / staff only may recruit roundtable staff to satisfy this requirement).
- Serve as a commissioner (or roundtable staff) for 5 years. This service can be in one or more positions of service. Registration as a commissioner (or roundtable staff) must be maintained during the entire Commissioner College program (Bachelor through Doctorate).

Approvals

- Approval of the district commissioner (or next higher level commissioner at the council level) for pre-requisite requirements.
- Approval of the council commissioner or assigned asst. council commissioner.
- Approval of the Scout executive or advisor to commissioner service.

Required Courses – see schedule on pg. 16 for course descriptions

All Tracks

DCS 607 - Doctoral Defense
DCS 608 - Advanced Commissioner Lifesaving
DCS 610 - Preventing Commissioner Burnout
DCS 611 - Consider Your Spouse and Family
DCS 620 – Assessing Council and District Health
GS 1 – The History of Commissioner Service

Elective Course - see schedule on pg. 16 for course description

All Tracks

DCS 625 - DCS Makeup (if needed)
Choose electives from BCS, MCS, & CDCS courses not previously taken.

Post-Doctorate Studies

Program Requirements

- Complete a minimum of 5 additional courses of instruction, two of which must be DCS 701 and DCS 715. Elective courses must not have been previously taken.
- Attend the general session

Pre-Requisites

- Current registration as a commissioner or a roundtable staff member.
- Completion of the Doctor of Commissioner Science degree.

Approvals

- Approval of the district commissioner (or next higher level commissioner at the council level) for pre-requisite requirements.
- Approval of the council commissioner or assigned asst. council commissioner.
- Approval of the Scout executive or advisor to commissioner service.

Required Courses – see schedule on pg. 17 for course descriptions

DCS 701 – Beyond BCS 114: The Commissioner and Professional – A Working Relationship
DCS 715 – Quality District

Elective Course – see schedule on pg. 17 for course description

DCS 725 – Doctoral Coach Workshop

This course is for doctorate degree recipients who wish to be certified as doctoral coaches. After certification, doctoral coaches are paired with doctoral candidates. The coach will work with the candidate over a one to two year period in which the doctoral thesis / project is completed.

Choose electives from BCS, MCS, CDCS, & DCS courses not previously taken.

District Committee Operations

Program Requirements

- Complete 5 courses of instruction as listed below.
- Attend the general session.

Pre-Requisites

- Current registration as one of the following: district chairman, district vice-chairman, district committee member, district member at large, chartered organization representative, any council-level position

Approvals

- Approval of the district chairman for pre-requisite requirement for district-level positions.
 - District chairman and council-level positions: Approval of council president or designee.
- Approval of the vice president, district operations.
- Approval of the Scout executive.

Required Courses – see schedule on pg. 17 for course descriptions

BCS 103 – The Commissioner and the District
BCS 117 – Selecting Quality Leaders
DCS 620 – Assessing Council and District Health
DCS 701 – Beyond BCS 114: The Commissioner and Professional – A Working Relationship
DCS 715 – Quality District

Elective Courses

Choose any from list of courses.

2010 SHAWNEE TRAILS COMMISSIONER COLLEGE SCHEDULE OF EVENTS

Friday, April 23, 2010

5:00pm – 7:00pm	Registration for faculty, staff, & early arriving participants
7:00pm – 10:00pm	Dinner Faculty Orientation / Final Prep work Council Commissioner conference
10:00pm	Cracker Barrel

Saturday, April 24, 2010

6:00am	Reveille
6:30am	Colors
6:30am – 7:00am	Breakfast
7:00am – 8:00am	Registration for course participants
8:00am – 8:30am	Welcome and Announcements
8:30am – 8:50am	Orientation by Degree Programs
9:00am – 9:50am	Class Period 1
10:00am – 10:50am	Class Period 2
11:00am – 11:50am	Class Period 3
12:00pm – 12:50pm	Lunch
1:00pm – 1:50pm	General Session
2:00pm – 2:50pm	Class Period 4
3:00pm – 3:50pm	Class Period 5
4:00pm – 4:50pm	Class Period 6
5:00pm – 5:45pm	Break
5:45pm	Colors
6:00pm – 6:50pm	Supper
7:00pm – 7:50pm	Class Period 7
8:00pm – 8:30pm	District meeting time (to prepare for campfire program)
8:30pm – 9:30pm	Campfire
10:00pm	Cracker Barrel

Sunday, April 25, 2010

6:30am	Reveille
7:00am	Colors
7:15am – 8:00am	Breakfast
8:00am – 8:50am	Chapel
9:00am – 9:50am	Class Period 8
10:00am – 10:50am	Class Period 9
11:00am – 12:00pm	Graduation
12:15pm	Participants dismissed
12:30pm – 1:00pm	Faculty & Staff Review Meeting

**APPLICATION FOR ENROLLMENT
2010 COMMISSIONER COLLEGE**

Name: _____
(Please print clearly – One participant per application)

Current Registration as (circle one): Unit Commissioner Administrative Commissioner
 Roundtable Commissioner Roundtable Staff
 Professional Scouter District Committee member

Specific Position Title: _____

District / Council: _____

Current BSA registration valid through: _____ month _____ year

Date completed Commissioner Basic Training: _____ month _____ year
(Required for unit commissioners, administrative commissioners, and professional Scouters)

Date completed Roundtable Staff Development: _____ month _____ year
(Required for roundtable commissioners and roundtable staff)

Mailing Address: _____

Phone: _____ **E-mail:** _____

Degree Level & Track Option: Check one and list elective course numbers.

List Elective Courses

- _____ **Bachelor of Commissioner Science**
 - _____ Unit Commissioner track
 - _____ Administrative Commissioner track
- _____ **Bachelor of Roundtable Science**
- _____ **Master of Commissioner Science**
 - _____ Unit Commissioner track
 - _____ Administrative Commissioner track
- _____ **Master of Roundtable Science**
- _____ **Candidate for Doctorate of Commissioner Science**
 - _____ Unit Commissioner track
 - _____ Administrative Commissioner track
 - _____ Roundtable track
- _____ **Doctorate of Commissioner Science**
- _____ **Post-Doctorate Studies**
- _____ **District Committee Operations**
- _____ **Faculty & Staff only** (not enrolled in degree program)

Fees (circle those that apply)

Degree Program participants	\$35.00
Faculty & Staff (not enrolled)	\$30.00
Fri. dinner / Sat. breakfast	\$10.00
Late Fee (after April 9 th)	<u>\$5.00</u>
Total Fees Enclosed	\$

Housing Preference (check one)

- _____ Bunkhouse
- _____ Family Housing
- _____ Campsite (bring a tent)

Which Nights? (check either or both)

- _____ Friday _____ Saturday

*Please make checks payable to Shawnee Trails Council, BSA and mail to: Shawnee Trails Council, attn: Commissioner College, PO Box 487 Owensboro, KY 42302
 Refunds will only be made upon written request to Shawnee Trails Council and approved by the Scout executive.*

Resources for Commissioners and Roundtable Staff

Commissioner Service <http://scouting.org/scoutsources/Commissioners/Manuals.aspx>
Commissioner Fieldbook for Unit Service, No. 33621
Commissioner Helps for Packs, Troops, and Crews, No. 33618
Administration of Commissioner Service, No. 34501*
2009-2010 Unit Commissioner Program Notebook, No. 26-006
"The Commissioner" Newsletter* <http://scouting.org/scoutsources/Commissioners/newsletter.aspx>

Roundtable <http://scouting.org/sitecore/content/Home/Commissioners/roundtable.aspx>
Cub Scout Roundtable Commissioner and Staff Basic Training Manual, No. 33013*
2009-2010 Cub Scout Roundtable Planning Guide, No. 34410
Boy Scout Roundtable Commissioner Training, No. 34256*
Venturing Forum Guidebook, No. 34342*

District Operations

A Handbook for District Operations, No. 34739
The District, No. 33070E
The Council, No. 33071
District Key 3, No. 14-630C
Council and District Plan Book, No. 33032E
A Self-Evaluation Guide for Successful District Operations, No. 34207E
Best Methods for Rural District Volunteers Serving Rural Communities, No. 7-504
Best Methods for District Volunteers Serving Low Income Urban Communities, No. 7-505
Neighborhood/Small Community Plan of District Operation for Urban and Rural Areas, No. 7-402A
The Chartered Organization Representative, No. 33118D
Training the Chartered Organization Representative, No. 04-113*
<http://www.scouting.org/filestore/pdf/04-113.pdf>

General Information <http://scouting.org/sitecore/content/Home/Commissioners/resources.aspx>

2009-2010 Insignia Guide, No. 33066*
<http://www.scouting.org/scoutsources/Media/InsigniaGuide.aspx>
Guide to Safe Scouting, No. 34416A*
<http://www.scouting.org/scoutsources/HealthandSafety/GSS.aspx>
Selecting Cub Scout Leadership, No. 13-500*
Selecting Quality Leaders, No. 18-981*
Commissioner Volunteer Duties cards, No. 34265D*
Commissioner Conference Folder, No. 26-028
William D. Boyce New Unit Organizer Award, No. 04-515*
<http://www.scouting.org/filestore/pdf/04-515.pdf>
Selecting District People, No. 34512

Audiovisuals

Commissioner Service & District Operation Support, AV-06DVD08
Contents: The Unit Commissioner's Orientation: Helping Units Succeed
Unit Problem-Solving for Commissioners
The District Nominating Committee
District Key 3 Orientation
Highlights of District Operations for the 21st Century:
Part 1: How Districts Operate Part 2: Recruiting District Volunteers
Commissioner Annual Orientation, AV-04DVD03
The Meetings of the District, AV-06DVD07

Bachelor Degree Program

Sun. Sun.

			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00 - 9:50	10:00 - 10:50	11:00 - 11:50	1:00 - 1:50	2:00 - 2:50	3:00 - 3:50	4:00 - 4:50	7:00 - 7:50	9:00 - 9:50	10:00 - 10:50
BCS 101	Introduction to Commissioner Science	An overview of commissioner service and the single most important resource - the <i>Commissioner Fieldbook for Unit Service</i>	1									
BCS 102	Unit Charter Renewal	Learn the role of the commissioner to facilitate and achieve on-time charter renewal.		2								
BCS 103	The Commissioner and the District	Learn the interaction of the commissioner with the district executive and district committee. Provides an overview of district operations.			3							
BCS 104	Unit Visitation	Provides commissioners with insights on effective unit visits, what to look for, and how to be a help, not a hindrance.					4					
BCS 105	Practical Solutions to Common Unit Needs	Helps commissioners understand how to respond to unit needs.						5				
BCS 106	A Commissioner's Priorities	Reviews the priorities for a commissioner's Scouting time and energy. Reviews the important Centennial Quality Unit award.							6			
BCS 107	Youth Protection Training	Provides a commissioner with an overview of the responsibility of the local council in preventing child abuse and reporting suspected cases.									8	
BCS 108	Effective Roundtables I	Covers basic Roundtable ingredients, planning cycle, and resource materials.		2								
BCS 109	Effective Roundtables II	A continuation of BCS 108; covers promotion and publicity, location, and a variety of morale builders, displays, and activities.			3							
BCS 110	Commissioner Style	Presents important qualities of commissioner diplomacy and what constitutes "exceptional service".								7		
BCS 112	What Would You Do?	A group discussion session of 10 situations that commissioners might encounter.									8	
BCS 113	Service to New Units	Reviews specific commissioner actions to provide adequate care for new units.								7		
BCS 114	Good Volunteer - Professional Relationships	This special partnership is the core of Scouting success at the council and district level. Learn the qualities and tips that make this relationship work well.						5				
BCS 115	Commissioners and Diversity	BSA's leadership and membership reflect the demographic character of our nation. Commissioners can use diversity to make Scouting stronger and more effective.										9
BCS 117	Selecting Quality Leaders	Focuses on the selection of quality leaders and the role of a commissioner in ensuring units select the best possible leaders.							6			

Bachelor Degree Program (Continued)

Sun. Sun.

			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00 - 9:50	10:00 - 10:50	11:00 - 11:50	1:00 - 1:50	2:00 - 2:50	3:00 - 3:50	4:00 - 4:50	7:00 - 7:50	9:00 - 9:50	10:00 - 10:50
BCS 118	Cub Scout Roundtables	Experience a Cub Scout Roundtable from start to finish with a hands-on approach to each part of the program.						4-5				
BCS 119	Boy Scout Roundtables	Experience a Boy Scout Roundtable from start to finish with a hands-on approach to each part of the program.						4-5				
BCS 120	Venturing Forums	Experience a Venturing Forum from start to finish with a hands-on approach to each part of the program.						4-5				

Masters Degree Program

Sun. Sun.

			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00 - 9:50	10:00 - 10:50	11:00 - 11:50	1:00 - 1:50	2:00 - 2:50	3:00 - 3:50	4:00 - 4:50	7:00 - 7:50	9:00 - 9:50	10:00 - 10:50
MCS 301	No Lapse / No Drop Commitment	Explores why units lapse or drop and how to prevent it, how to develop a no lapse / no drop plan for a district, and why this is so important.			3							
MCS 302	Unit Finance	An overview of the unit budget plan, who pays for Scouting at all levels, a variety of successful unit money-earning projects and how to help units with special financial needs.					4					
MCS 303	Commissioner Lifesaving I	Sets the stage for saving a unit and reviews the basic unit lifesaving steps.	1									
MCS 304	Commissioner Lifesaving II	An in-depth continuation of MCS 303, dealing with the seven unit "hurry" cases.		2								
MCS 306	Counseling Skills	Presents counseling as an effective method for commissioners to help units succeed.						5				
MCS 307	Webelos-to-Scout Transition	Covers important ways commissioners can help boys make the transition from a Cub Scout pack to a Boy Scout troop.								7		
MCS 308	Venturing and the Commissioner	Stresses the importance of a commissioner's commitment to Venturing and suggests basic elements of a plan to help every crew succeed.							6			
MCS 309	Good Commissioners Need Both Head and Heart	Includes great reflections for experienced commissioners. Take home thought-provoking tips and anecdotes.									8	
MCS 310	Commissioners and the OA	Covers the importance of commissioner involvement in the OA and ways to work with the local chapter in service and promotion.										9
MCS 401	Just for ADCs	Emphasizes the importance of the ADC, responsibilities, effective people skills and evaluation.								7		

Masters Degree Program (Continued)

Sun. Sun.

			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00 - 9:50	10:00 - 10:50	11:00 - 11:50	1:00 - 1:50	2:00 - 2:50	3:00 - 3:50	4:00 - 4:50	7:00 - 7:50	9:00 - 9:50	10:00 - 10:50
MCS 402	Recruiting New Commissioners	Covers all steps of recruiting commissioners, group recruiting techniques, and sources of prospects.		2								
MCS 403	Orienting and Training Commissioners	Covers all aspects of commissioner training, including new commissioner orientation, basic training, the Arrowhead Honor, the Commissioner's Key, and continuing education.			3							
MCS 404	Advanced Roundtable Leadership	An advanced seminar for Roundtable Commissioners and other administrative commissioners. Includes RT staff recruitment, evaluation, and finance.					4-5					
MCS 405	Effective Unit Service in Low-Income Urban Communities	Emphasizes the importance of Scouting in low-income urban communities, suggests practical methods for recruiting local adults, helping units with special financial needs, and providing effective commissioner help.									8	
MCS 406	Effective Unit Service in Remote Rural Areas	Helps commissioners tailor their service to sparsely populated rural areas with practical methods for recruiting rural adults and working with rural units.							6			
MCS 407	How to Remove a Volunteer	Provides a variety of practical guidelines on this sensitive topic.	1									
MCS 408	The Commissioner Leader's Top 10 List	Explores a top 10 list to guarantee good commissioner service.										9
MCS 409	District Commissioner Basics	A great overview of this important position including all major responsibilities.								7		
MCS 410	Unit First Aid for Roundtable Commissioners	A group discussion of unit lifesaving from a Roundtable perspective and how to provide assistance to unit leaders when they ask for help.		2								

Candidate for Doctorate Degree Program

Sun. Sun.

			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00 - 9:50	10:00 - 10:50	11:00 - 11:50	1:00 - 1:50	2:00 - 2:50	3:00 - 3:50	4:00 - 4:50	7:00 - 7:50	9:00 - 9:50	10:00 - 10:50
DCS 601	Selecting a Thesis / Research Project Topic	Introduces doctoral candidates to the thesis / research project, discusses what constitutes a good thesis or research project, and helps them select a topic.	1									
DCS 602	Limiting the Scope of the Topic	Participants receive help in reducing their thesis topic to a workable size and ideas for thesis / project research.		2								
DCS 603	Developing the Thesis Outline and Writing the Report	Covers the thesis outline and a variety of suggestions for writing and revising the report.			3							

Candidate for Doctorate Degree Program (Continued)

Sun. Sun.

			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00 - 9:50	10:00 - 10:50	11:00- 11:50	1:00- 1:50	2:00- 2:50	3:00- 3:50	4:00- 4:50	7:00- 7:50	9:00- 9:50	10:00- 10:50
DCS 604	Thesis Workshop	A workshop for those who feel they need more help in getting started or completing their thesis.					4					
CDCS 501	Proper Uniforming and BSA Regulations	The commissioner is the role model for proper uniforming in Scouting. BSA uniforming regulations and techniques for promoting proper uniforming are reviewed.						5				
CDCS 502	Helps for Emphasis: Unit Service	An in-depth discussion on current problems facing Scouting units including adult participation and membership retention and how experienced commissioners can give leadership in helping units with these problems.							6			
CDCS 503	Helps for Emphasis: Roundtable	An in-depth discussion on current problems affecting the Roundtable program including program, promotion, and unit participation.								7		
CDCS 504	Helps for Emphasis: Commissioner Administration	An in-depth discussion on current problems facing administration of commissioner service including commissioner recruitment, retention, and adherence to responsibilities.									8	
CDCS 505	CDCS Makeup	Makeup session for faculty members in CDCS program.										9

Doctorate Degree Program

Sun. Sun.

			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00 - 9:50	10:00 - 10:50	11:00 - 11:50	1:00 - 1:50	2:00 - 2:50	3:00 - 3:50	4:00 - 4:50	7:00 - 7:50	9:00- 9:50	10:00- 10:50
DCS 607	Doctoral Defense	Each doctoral candidate will present their thesis or research topic to a doctoral review panel.		2								
DCS 608	Advanced Commissioner Lifesaving	Commissioners are taught to give leadership to a commissioner lifesaving concept and in guiding their district in setting up the life-saving team approach.	1									
DCS 610	Preventing Commissioner Burnout	Covers types of burnout and how to prevent or correct it to maximize effective commissioner tenure. Includes valuable tips on time management and refers to several aspects of "commissioner wellness".			3							
DCS 611	Consider Your Spouse and Family	Suggests ways to enhance family relations and resolve family conflicts regarding Scouting.					4					
DCS 620	Assessing Council and District Health	Learn about the resources necessary to assess a council's or district's health related to providing quality unit service. Learn how to use the tools available to commissioners in evaluating success.								7		
DCS 625	DCS Makeup	Makeup session for faculty members in DCS program										9

Post-Doctorate Studies

											Sun.	Sun.
			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00-9:50	10:00-10:50	11:00-11:50	1:00-1:50	2:00-2:50	3:00-3:50	4:00-4:50	7:00-7:50	9:00-9:50	10:00-10:50
DCS 701	Beyond BCS 114: The Commissioner and Professional - A Working Relationship	Learn more about the relationship between the commissioner and the professional. How can the two work closely together to reach a common goal of providing quality service to units.					4					
DCS 715	Quality District	Learn about "Elements of Being a Quality District - to ensure success in every area, what does it take?"		2								
DCS 725	Doctoral Coach Workshop	Reviews new national standards for DCS degree and certifies doctoral coaches in working with doctoral candidates.						5				

District Committee Operations

											Sun.	Sun.
			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00-9:50	10:00-10:50	11:00-11:50	1:00-1:50	2:00-2:50	3:00-3:50	4:00-4:50	7:00-7:50	9:00-9:50	10:00-10:50
DCS 715	Quality District	Learn about "Elements of Being a Quality District - to ensure success in every area, what does it take?"		2								
BCS 103	The Commissioner and the District	Learn the interaction of the commissioner with the district executive and district committee. Provides an overview of district operations.			3							
DCS 701	Beyond BCS 114: The Commissioner and Professional - A Working Relationship	Learn more about the relationship between the commissioner and the professional. How can the two work closely together to reach a common goal of providing quality service to units.					4					
DCS 620	Assessing Council and District Health	Learn about the resources necessary to assess a council's or district's health related to providing quality unit service. Learn how to use the tools available to commissioners in evaluating success.								7		
BCS 117	Selecting Quality Leaders	Focuses on the selection of quality leaders and the role of a commissioner in ensuring units select the best possible leadership.							6			

General Session

											Sun.	Sun.
			1	2	3	GS	4	5	6	7	8	9
Course #	Title	Description	9:00-9:50	10:00-10:50	11:00-11:50	1:00-1:50	2:00-2:50	3:00-3:50	4:00-4:50	7:00-7:50	9:00-9:50	10:00-10:50
GS 1	The History of Commissioner Service	A special presentation to commemorate the 100th anniversary of the Boy Scouts of America and commissioner service.				GS						